

Job Description

POSITION	Head Coach
TEAM	Livingston FC
DEPARTMENT	Women
REPORTS TO	Head of Football Operations
LOCATION	Home of the Set Fare Arena, Livingston Football Club, Alderstone Road, Livingston, EH54 7DN
HOURS	Part-Time, 20 hours, Evenings and Weekends
FINANCIALS	Voluntary
NOTICE PERIOD	

CORE PURPOSE OF THE ROLE

- To be responsible for the leadership, delivery and development of the Livingston FC Women's 1st Team.
- To oversee all aspects of the Women's Team management and performance, ensuring the team are competitive in the SWPL.
- To ensure the Women's Team compliments Livingston Football Club operationally and strategically.

KEY ACCOUNTABILITIES

- Lead Livingston FC's Women's 1st Team training sessions and on matchdays.
- Create an elite performance coaching philosophy and apply this via game principles, strategies and review processes.
- Oversee team development and assess individual player development/performance, via analysis, providing feedback and guidance as necessary.
- Support the coaching staff to acquire the knowledge, skills and values required to fulfil their individual roles and engage in continuous professional development.
- Implement professional standards, promoting a culture of respect and building rapport between the coaching staff and players.
- Ensure that all Livingston FC Women's players adhere to the Players Codes of Conduct and always maintain a high degree of discipline and professionalism.
- Collaborate with the Head of Player Recruitment and coaching staff to identify and recruit players into the women's team, aligned to Livingston FC's recruitment strategy.
- Liaise with Livingston FC Girls Academy Coaches to help create opportunities and smooth transition on the pathway from elite youth football to the Women's 1st Team.
- Build effective and positive working relationships with the support staff team including analysts, S&C coaches, sports therapists and physios.
- Liaise with the Medical Team to ensure there are adequate medical and welfare facilities available for players.
- To fulfil media obligations, public relations activities and events as required and represent Livingston FC in a professional manner.
- Attend Livingston FC Board meetings, where applicable, to contribute and provide updates on Women's Team matters.
- Observe, and be subject to, the rules, regulations, articles and by-laws of the Scottish Football Association, or any other relevant football governing body.
- Be responsible for personal continuous professional development and ensure qualifications are up to date.
- Observe Livingston FC Safeguarding, Equality and Diversity, and Health and Safety policies and undertake training as required.
- Ensure confidentiality and adhere to GDPR policies in accordance with Livingston FC's HR procedures and statutory legislation.

KEY ATTRIBUTES, CAPABILITIES, KNOWLEDGE, SKILLS

- Knowledge and understanding of the SWPL criteria, rules and regulations, alongside the wider rules governing Scottish Football.
- An understanding of a range of learning/teaching styles to optimise the development of individual players and coaching staff.
- Ambitious and passionate about Women's football and the growth of the sport.
- Excellent leadership skills with an ability to motivate others.
- A strong work ethic and dedicated to personal and professional development.
- An ability to make decisions under pressure within a performance-driven environment.

- An ability to work as part of a team.
- An ability to communicate effectively with players, staff, senior management, stakeholders, and external partners.
- Proficient IT skills
- This role is regulated work with adults therefore it is a requirement to obtain a Protection of Vulnerable Groups (PVG) certificate via Disclosure Scotland.
- A valid UK Driving Licence
- Based at Livingston Football Club with a requirement to travel regularly to other locations across Scotland.

QUALIFICATIONS

- Minimum UEFA B Licence.
- First Aid qualification.
- SFA Children's Wellbeing in Scottish Football qualification.

EXPERIENCE

- Previous experience of coaching/managing Women's football teams within a Professional Football Academy and/or Club.
- Previous experience of creating, designing and implementing coaching programmes.